



Notice No: DCE/GGN/Admin/2020-21/08

Date: 5th September, 2020

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 7th September, 2020 at Conference Hall at 12:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To discuss odd semester teaching of B.Tech and M.Tech Programme.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss about conducting mentoring sessions for students.
- To discuss action taken against feedback of different stakeholders.
- To discuss about conducting Extension activities.
- Any other point of discussion with the permission of the Chair.

Copy to:

1. Registrar
2. Principal
3. Director
4. All HOD's
5. IQAC Coordinator

IQAC Coordinator

**MINUTES OF THE MEETING OF ACADEMIC AND MANAGEMENT COUNCIL
HELD ON September 7th, 2020**

The meeting was held on Monday, September 7th, 2020 at 12:30 P.M. at the conference hall.

The following members were present:

Head of the Institution	Dr. BMK Prasad
Senior Faculty	Prof. Ashok Kumar
	Prof. Dimple Saproo
	Prof. Megha Goel
	Prof. Vimmi Malhotra
	Prof. Chandra Shekhar Singh
Registrar	Prof. Hansraj Yadav
Administrative Official	Prof. Yashwardhan Soni
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Ashima Mehta
Alumni	Vertika Shukla

The following agenda points were discussed and decision taken:

- To discuss even semester teaching of B.Tech and M.Tech Programme.

The HODs expressed their satisfaction regarding on-line and offline teaching of theory and practical courses. It was observed that lectures need to be delivered using more pedagogical approach. This way student interest would be built and attendance could be improved.

- To discuss the curricular aspects of the Academic Programs and suggest improvements.

Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more remedial/doubt classes for them.

- To discuss about conducting mentoring sessions for students.

Students must be encouraged to participate in various competitions held inside/outside the college premises. The HODs were advised to inform faculty members to prepare audio/video recordings of the lectures/experiments for the benefits of the students.

- To discuss action taken against feedback of different stakeholders.

The IQAC coordinators informed the members about the action taken against the feedback received from faculty members, alumni and students in improving the college's overall performance.

- To discuss about conducting Extension activities.

It was advised to all the members to conduct more extension activities for students and staff through online/offline mode and make them aware about importance of celebrating national days.

As no other point of discussion was left, the meeting was declared as closed.